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DC-804 Part 1



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF CORRECTIONS
P.O. BOX 598
CAMP HILL, PA 17001-0598

FOR OFFICIAL USE ONLY

OH 16

GRIEVANCE NUMBER

$     \bigcap                                $	INMATE	GRIEVANCE
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	<u> </u>	
TO: FACILITY GRIEVANCE COORDINATOR	FACILITY:	DATE:
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FROM: (INMATE NAME & NUMBER)	SIGNATURE of MIMATE:	· · ·
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WORK ASSIGNMENT:	HOUSING ASSIGNMENT:	
		And the Company of th
INSTRUCTIONS:		
1 Refer to the DC-ADM 804 for procedures on the inm	ate grievance system.	
2. State your grievance in Block A in a brief and unders		
3. List in Block B the specific actions you have taken to		
identity of staff members you have contacted.		
A. Provide a brief, clear statement of your grievance. A two pages.	Additional paper may be used	a, maximum
two pages.	LI JEA BRACE	1 arom KHW
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<b>b.</b> List actions taken and stair you have contacted, be	nore submitting this grievan	ce. Attach the
copy of the DC-135A with the staff member's resp	—————————————————————————————————————	7
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	and Monthly	
Your grievance has been received and will be processe	d in accordance with DC-AD	M 804.
KK Laucan		6/7/01

Signature of Facility Grievance Coordinator

Date

#### COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF CORRECTIONS P.O. BOX 598 CAMP HILL, PA 17011

### OFFICIAL INMATE GRIEVANCE INITIAL REVIEW RESPONSE

**GRIEVANCE NO.** 

SMI 063-00

TO: (Name and DC#)
CT-2162 Kim Smith

INSTITUTION QUARTERS
F BLOCK

GRIEVANCE
DATE: 02/09/00

The following is a summary of findings regarding your grievance:

Your grievance pertains to the approval of an outside purchase request for art supplies. You claim the rationale for denial of said items was "unjust".

According to the SCI-Smithfield Policy pertaining to outside purchases of art supplies, any inmate that wishes to purchase art materials from an outside vendor must have a positive housing unit, work and adjustment report for the 90 days prior to purchasing any art supplies. Once Mr. Rudy receives an outside purchase request, he calls the work supervisor, block officers and counselor in order to determine the status of the requested inmate. Mr. Rudy followed these procedures. On 1/26/00 Mr. Rudy called your housing unit. The block officer checked your block card and relayed that you had negative block reports. Mr. Rudy also talked to Mr. Crider, your unit counselor. He also indicated non-positive behavior on your Annual Review and that you have not had active participation in programming over the past year.

Although the kitchen employed you, you were temporarily re-assigned to the activities detail during this time frame, thus the N/A comment on your disapproval sheet. The denial was based upon your block report, not your employment report. If your block report had been favorable, Mr. Rudy would have contacted the kitchen for an assessment.

It should also be noted that you appealed this decision to Unit Manager Hanna and she concurred with Mr. Rudy's assessment of the situation.

In conclusion, outside purchasing of art material is a privilege not a requirement. This privilege is based upon your positive adjustment within the facility. In the future you must consider the consequences of your behavior prior to acting out.

No further action will be taken by this department in regards to this matter.

ATTACHED: Supporting Documentation

CC: Superintendent Morgan

Major Norris

Captain Glenny

Sam Rudy

F. R. Royer

DC-15

File

Refer to DC-ADM 804, Section VIII, for instructions on grievance system appeal procedures

SIGNATURE OF GRIEVANCE COORDINATOR

DATE

2/17/00

DC-804 PART 1

## COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF CORRECTIONS P.O. BOX 598

	P.O. BOX 598 HLL, PA. 17001-0598	<b>1917</b>	
OFFICIAL INMATE GRIEVANCE	GRIEVANO	CE NO.	5m) - 063-0
TO: GRIEVANCE COORDINATOR	INSTITUTION	) septi	DATE
mo Eurka	SCI5	( and	2-9-00
FROM: (Commitment Name & Number)	INMATE'S SIGNATURE	<del>- 3</del>	
WORK ASSIGNMENT	QUARTERS ASSIGNMENT	<u> </u>	
Lileken	F-B-29		
INSTRUCTIONS:  1. Refer to the inmate handbook Page 12 and DC-A 2. State your grievance in Block A in a brief and un 3. Next, you are required to list in Block B the speci- include the identity of staff members you have co	derstandable manner. Ific actions you have taken to resolve		
A. Brief, clear statement of grievance:			· · · · · · · · · · · · · · · · · · ·
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B. Actions taken and staff you have contacted before submitting this g		120	w tod
Liver Blance Contacted before submitting this g	rievance:		· · · · · · · · · · · · · · · · · · ·
			<u></u>

Your grievance has been received and will be processed in accordance with DC-ADM 804.

Signature of Grievance Coordinator

7)400 Date

#### COMMONWEALTH OF PENNSYLVANIA State Correctional Institution at Smithfield Office of the Superintendent 's Assistant September 28, 1999



SUBJECT: REQUEST FOR CABLE CANCELLATION

TO:

Kim Smith CT2162

FROM:

Sharon M. Burks

Grievance Coordinator

In your 9/23/99 grievance, you claimed that you filed a grievance on 9/13/99 in which you complained that Inmate Accounts staff failed to cancel your cable subscription upon your 6/17/99 request. That grievance was returned to you due to incorrect processing on your part. However, it should have been returned because the allowable time period for filing a grievance on this issue has long since expired. You further claim that since you were out of the institution on writ/ ATA from 6/18/99 to 8/13/99, you were charged in error for July 1999 cable service.

Our records show that your 6/15/99 request was returned to you unprocessed because you failed to have a staff member countersign your request.

There is posted on all inmate bulletin boards, a July 13, 1998, memo issued by Mr. E. B. Mason, Business Manager, entitled Requests to Cancel Cable Service which states "that the inmate accounting office will no longer accept inmate request slips to cancel cable television service unless they are countersigned by a staff member. Any request not containing a staff member's signature for verification will be returned to the inmate without action." This memo is also attached to all cable contracts. (copy attached)

This issue was appropriately handled according to established procedure.

Attachment

cc: E. B. Mason

Ms. Jadlocki

S. Shope

File

- 16. Huntingdon TV Cable Co. is not responsible for any damage or injury caused by the use or operation of the cable television service or equipment.
- 17. Huntingdon TV Cable Co. is the owner of the cable television service equipment. I understand that this contract does not sell or rent to me any equipment owned by Huntingdon TV Cable Co. I am purchasing cable television only.
- Huntingdon TV Cable Co. shall have the right to terminate this contract upon ten (10) days notice at any time. In the event that the date of termination is other than at the beginning of a monthly period, then rental shall be prorated for the portion of the month for which the service was provided.

I have read all the above statements or they have been read to me. I agree to abide by every statement made in this contract and understand that I am legally bound by this contract.

Dated: 2-16-99

Inmate signature

Employe witness

DC-135A	
A3	COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF CORRECTIONS
INMATE'S REQUEST TO STAFF MEMBERAUG 17	1999 INSTRUCTIONS
	Complete Items Number 1-7. If you follow instructions in preparing your request, it can be disposed of more promptly and intelligently.
1. TO: (NAME AND TITLE OF OFFICER)	, I2. DATE
3. BY: (INSTITUTIONAL NAME AND NUMBER)	4. COUNSELOR'S NAME
Fine Smith C7.	3162 Derold
5. WORK ASSIGNMENT 6.	QUARTERS ASSIGNMENT
7. SUBJECT: STATE COMPLETELY BUT BRIEFLY THE PROBLEM ON WHICH	
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8. DISPOSITION: (DO NOT WRITE IN THIS SPACE)	
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Phone calls, your	<del>-</del>
concelled this	
☐ TO DC-14 CAR ONLY	☐ TO DC-14 CAR AND DC-15 IRS
STAFF MEMBER	DATE

Case 1:01-cv-00817-WWC Document 147\*3 Pried 06/16/2003 Page 7 of 48

- 1. I understand that this "Inmate Subscriber Contract" is a contract between myself and the Huntingdon TV Cable Co.
- 2. I understand that this "Inmate Subscriber Contract" is NOT a contract between myself and the Department of Corrections.
- I understand that when I sign this "Inmate Subscriber Contract", I am agreeing to do everything this contract states I will do.
- 4. Hutningdon TV Cable Co. will sell Basic Cable Television service to me for a monthly fee.
- 5. Huntingdon TV Cable Co. Will see Premium Cable Television service for an additional monthly fee.
- 6. Huntingdon TV Cable Co. is not required to give me cable television service unless I have paid for the service in advance.
- 7. I will pay \$9.90 per month to have my television or radio connected to one live single outlet for Basic Cable Television service. I understand that Huntingdon TV Cable Co. may change this monthly fee at any time, but will give thirty (30) days notice of the change.

(CHECK THE FOLLOWING BOX ONLY IF YOU ARE BUYING PREMIUM CABLE TELEVISION WITH THE BASIC TELEVISION SERVICE)

#### Check only if ordering premium service

- I will pay the additional fee for Premium Cable Television service. The additional fee for Premium Cable Television service is \$11.61 (including tax) per month but does not include the fee for Basic Cable Television service. I understand that Huntingdon TV Cable Co. may change this monthly fee at any time, but will give thirty (30) days notice of the change.
- 8. I will authorize the Department of Corrections to automatically deduct the cable television service fee from my account every month in advance of the month for which I am purchasing cable television service, and to send the fee to Huntingdon TV Cable Co.
- 9. Hutningdon TV Cable Co. may cancel television service at the end of the paid month if I notify the Department of Corrections to stop deducting the monthly fee for cable television services.

- 10. Huntingdon TV Cable Co. may cancel my cable television service at the end of the paid month if there is not enough money in my cash account to pay the next month's fee when it is due.
- 11. I unconditionally accept total responsibility for the condition of the cable television equipment located in my cell or connected to my television or radio. Huntingdon TV Cable Co. may terminate cable television services immediately if the cable television equipment located in my cell or connected to my television or radio is damaged or tampered. I will pay the cost of repairing or replacing damaged cable television equipment located in my cell or connected to my television or radio. I will authorize the Department of Corrections to deduct this cost from my inmate cash account for payment to Huntingdon TV Cable Co.
  - 12. I will connect only one television or one radio to each outlet that I pay for. I understand that all other connections to receive cable television service are unauthorized, including connection of another radio or television to my television or radio. I will pay the cost of one (1 additional month's fee if any television or radio receives cable television service form an unauthorized connection to the outlet I pay for under this contract. I understand that permitting another person to connect his television or radio to the cable service I receive is a crime 18 PA. C.S. 3926 (Theft of services), and that paying for the stolen service does not excuse me from criminal prosecution. Huntingdon TV Cable Co. may terminate cable television service immediately in the event of unauthorized connection. I will authorize the Department of Corrections to deduct the additional fee for receipt of unauthorized cable television services for payment to Huntingdon TV Cable Co.
  - 13. I understand that I will not receive a refund of the monthly service fee for any reason except when Huntingdon TV Cable Co. cannot send television signals to the outlet for more than 72 consecutive hours in the same month. If cable service cannot be sent to the outlet for more than 72 consecutive hours in the same month, Huntingdon TV Cable Co. will refund three percent (3%) of the monthly service fee for each 24 hours of interrupted service.
  - 14. I understand that conduct by any governmental agency, court or person (other than Huntingdon TV Cable Co.) which interferes with the cable television service is not the fault of Huntingdon TV Cable Co. I will not bring any suit or action in any court against Huntingdon TV Cable Co. if a governmental agency, court or person (other than Huntingdon TV Cable Co.) prevents me from receiving this cable television service.
  - 15. Huntingdon TV Cable Co. is not responsible for the operation, maintenance or repair of my television set or radio.

- 16. Huntingdon TV Cable Co. is not responsible for any damage or injury caused by the use or operation of the cable television service or equipment.
- 17. Huntingdon TV Cable Co. is the owner of the cable television service equipment. I understand that this contract does not sell or rent to me any equipment owned by Huntingdon TV Cable Co. I am purchasing cable television only.
- Huntingdon TV Cable Co. shall have the right to terminate this contract upon ten (10) days notice at any time. In the event that the date of termination is other than at the beginning of a monthly period, then rental shall be prorated for the portion of the month for which the service was provided.

I have read all the above statements or they have been read to me. I agree to abide by every statement made in this contract and understand that I am legally bound by this contract.

•	

### CASH ACCOUNT DEDUCTION AUTHORIZATION

DC #	#
Nam	e
1.	I have received the Notice of SCI-Smithfield Cable Television Policy.
2.	I authorize the Department of Corrections to deduct from my account the monthly service fee charged by Huntingdon TV Cable Co. for Basic Cable Television Service and to send that payment to Huntingdon TV Cable Co.
(CHE	CK THE FOLLOWING BOX ONLY IF YOU ARE BUYING PREMIUM CABLE VISION SERVICE)
Chec	k only if ordering premium service.
[_]	I authorize the Department of Corrections to deduct from my account the additional monthly service fee charged by Huntingdon TV Cable Co. for Premium Cable Television Service and to send that payment to Huntingdon TV Cable Co.
	This authorization shall remain in effect until the business office recieves my written request slip giving notice that I am canceling only the premium or the entire cable television service.
3.	I authorize the Department of Corrections to deduct repair or replacement costs assessed against me by Huntingdon TV Cable Co. for reason of damaged or tampered cable television equipment. This authorization is irrevocable.
<b>4</b> .	I authorize the Department of Corrections to deduct the additional monthly service charge assessed against me by Huntingdon TV Cable Co. for reason of unauthorized connection. This authorization is irrevocable.
have this a	e read the foregoing statements or they have been read to me. I understand that uthorization is legally binding.
Dated	j:
	Inmate signature
mplo	yee witness

#### NOTICE OF SCI-SMITHFIELD CABLE TELEVISION POLICY

#### I. Policy

The Department of Corrections may permit inmates at the State Correctional institution at Smithfield to purchase cable television services from the Huntingdon TV Cable Co.

#### II. Procedure

Any inmate wishing to receive cable television service must sign the "Inmate Subscriber Contract" and "Cash Account Deduction Authorization" forms. Service will begin on the first day of the next month only if both forms are received by the institution business office <u>TEN</u> days before the first day of the next month. Forms submitted late will be processed for the second following month. Huntingdon TV Cable Co. is not required to provide you cable television service if it chooses not to do business with you.

The cable television service fee will be automatically deducted from your account every month unless you notify (by a written request slip) the business office <u>TEN</u> days before the next month that you are canceling the service. If you do not have enough money in your account to pay in advance for cable television service, the service will be cancelled. The institution is not responsible for cancellation of television caused by late posting of money to your account.

When filling out the cable contracts, make sure both pages are signed and witnessed by a Corrections Officer. The top two pages with SCI-Smithfield Policy are to be kept by the inmate, the remaining four pages are to be forwarded to Inmate Accounts.

You only have to fill out one contract. The only time you need to fill out a new contract is when you are changing from basic to premium, or premium back to basic. Do not fill out more than one contract for the same transaction, if you submit a contract it will be processed.

Inmates who lose their cable service for any reason, except those outside their control will be required to serve a ninety (90) day waiting period starting the day their service is cancelled before service can be restored, (not having enough money in your account, being locked up in the RHU, etc., are not reasons outside your control). Inmates that cancel Premium Cable Service will be required to serve a ninety (90) day waiting period before being able to again obtain the Premium Cable Service. After the ninety (90) day waiting period the inmate may again request cable television service in accordance with the provisions and time constraints of regular sign-up procedures. Any contracts received during the 90 day waiting period will be held until inmate is eligible for cable service.

### PROCEDURES FOR ACQUIRING/CANCELLING CABLE TELEVISION SERVICES

Page 2

Inmates who do not have all the same equipment that was issued to them, to turn in when their service is cancelled, will be required to reimburse the cable company for the cost of replacements.

#### III. Rights Under this Policy

This policy establishes procedures for obtaining cable television service. This policy creates no rights in any person. Receiving cable television service is a limited privilege which may be restricted or withdrawn at the discretion of the Institution. Your rights under the contract with Huntingdon TV Cable Co. do not limit the authority of the Department of Corrections. You may lose access to cable television service as a result of sanctions imposed under Administrative Directive 801; placement in administrative custody under Administrative Directive 802; transfer to another state correctional institution; admission to the institution infirmary; authorized temporary absence from the institution; or other reasons. If you lose access to cable television service because of any action taken by the Department of Corrections, you are not entitled to any refund or compensation from the Department of Corrections.

SS/el

Attachments

cc: File

Sear Ser:

Ose 5-17-99 & sent May protecte a request asting that my cable be cately eince of world be going ATA. This request cable be cately eince of world be going ATA. This request was received by your stice 6-12-97. On 6-12-99 I'Mock los produciones de total la rocción mice and et mora 6-12-99 Sintto me at Minterwariand Co. Preson Instructives Ta 15601-Vigneting signed by state consolbation as relegion in I immost it consepted a most. It some signal in the books Short manda, mot be in the establisher. more did it he sw Caso sure geraid for list July 1299, & sufir 1 1 plated That Whan I would storen. An be cost of wate. A gove a suite water, subuchte fin us examplime for convision, and the from the for 99 git gud looks contrated me hear shows she have int Whow had stone effect that the ray rolls morary on the state south morary on the state nd so be in the interior of soch month.

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DC-804 PART 1 LE LE VEYLVANIA THE THE ENTECTIONS CLARR HILL, PA. 1700 FA CANAL BUILDINGS NSTITUTION Authorities of the first the second of the s Les and all the factor of the Commence of the contract of th Markott, december of the form of the first factor. The interest the most then the part that the line to be to lude the mail from long wattilles done to MANY MARKET AND TO STATE OF THE Your grievence has been received and will be 

Signature of Grieve

Date

DC-804 Part 2

#### COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF CORRECTIONS P.O. BOX 598 CAMP HILL, PA 17001

OFFICIAL INMATE GRIEVANCE INITIAL REVIEW RESPONSE

**GRIEVANCE NO.** 

38	95	

TO: (Inmate Name & DC No.)	FACILITY	HOUSING LOCATION	GRIEVANCE DATE
Kim Smith, CT-2162	SCI COA	D-2-19	9/14/01
The following is a summary of my findings regarding yo	our grievance:		
I have contacted appropriate staff in referentiated to run their account in the red 1.g., an indigent inmate is only permitted. Office of Inmate Grievances. No one is are responsible to handle your inmate a litigation.	for copies, exc d to make copi deliberately de	ept as stated in DC- es when appealing to enying you access to	ADM 804, VI D, the Secretary's the courts. You
The business office deducts 20% of all i	ncomina monie	es from vour account	for legal fees.
In reviewing your account it appears that	_	· ·	_
copies and postage.			
cc: Mr. Voeckler DC-15			
	*		
Print Name and Title of Grievance Officer	Signature of Griev	ance Officer	DATE
Kandis K. Dascani	,		
Corrections Superintendent's Assistant	Kardis +	3 Dascani	9/25/01

# COMMONWEALTH OF PENNSYLVANIA SCI COE TO DESARTMENT OF CORRECTIONS P.O. BOX 598 CAMP HILL, PA. 17001-0598 OFFICIAL INMATE GRIEVANCEP 17 PM 12: 50

**GRIEVANCE NO.** 

1. 55500 ASSISTANT		
TO: GRIEVANCE COORDINATOR SUPPLIED OFFICE	INSTITUTION	DATE
K.DASCANI	SCIC	9-14-01
FROM: (Commitment Name & Number)	INMATÆ'S SIGNATURE	
KIM SMITH	Vine Store	t to
WORK ASSIGNMENT	QUARTERS ASSIGNMENT	
F/s/		2-19
INSTRUCTIONS:  1. Refer to the inmate handbook Page 12 and DC-A 2. State your grievance in Block A in a brief and und 3. Next, you are required to list in Block B the specific include the identity of staff members you have conditioned.  A. Brief, clear statement of grievance.  When requesting legal copies to replest pending in federal court the business on my account when I had not funds for access to the court and denies me my sent my case to the court. I have a copy court records and file a reply and without copies I can not reply, ply to and answer a pending petition access to the court to deny me legal with D.O.C. policy for appeal to fin office and dening me legal copies I and such is being deliberately done  B. Actions taken and staff you have contacted before submitting this grief and such is being deliberately done  S.C.I.C. BUSINESS OFFICE, MR MOSER,	derstandable manner fic actions you have taken to resontacted.  Ly to a federal court pet so office denied me the re for such. This act has an y ability to comply with a federal habeas petition to this answer that I go why am I being denied the in court. Would this copies or copies to grie hal review. Foir the acts feel I'm being denied acc to deprive me my day in a grievance: sustained and day	ition that is and was ight to get legal copies and is depriving me court order, and pre- pending and I must t some 90 days ago is right to re- act not deprive me evances to comply s of the business cess to the courtds
2.0.1.0. DOSTRESS OFFICE, IN PROPER,	· · · · · · · · · · · · · · · · · · ·	
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Your grievance has been received and will be processed in accordance	e with DC-ADM 804.	,
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Signature of Grievance Coordinator		——————————————————————————————————————

## COMMONWEALTH OF PENNSYLVANIA Department of Corrections SCI-Smithfield

Superintendent's Office 814-643-6520 January 12, 1999

SUBJECT: APPEAL TO GRIEVANCE #504-98

TO:

Kim Smith, CT 2162

I-B-42

FROM:

James M. Morgan, Superintendent

This is in response to your appeal of the above subject grievance wherein you contend that you were inappropriately charged a \$2 co-payment for a visit in November 1998.

Medical staff advise me that the condition for which you sought treatment does not meet the condition of a chronic case; therefore, the \$2 charge was imposed.

I agree with their interpretation, and your grievance is denied.

JMM/lgh

CC:

Ms. Burks

Major

Captain Glenny

DC-15

File

#### Case 1:01-cv-00817-WWC Document 147-3 Filed 06/16/2003 Page 19 of 48

# COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF CORRECTIONS 145 | N. MARKET STREET ELIZABETHTOWN, PA | 7022

OFFICE OF THE CHIEF HEARING EXAMINER

February 2, 1999

D --

Re: DC-ADM 804 - Final Review

Grievance No. SMI-0504-98

Dear Mr. Smith:

SCI Smithfield

Kim Smith, CT-2162

This is to acknowledge receipt of your appeal to final review of the above numbered grievance.

In accordance with the provisions of DC-ADM 804, VI D, as amended effective November 1, 1997, I have reviewed the entire record of this grievance; including your initial grievance, the Grievance Officer's response, your appeal from initial review and the Superintendent's response. I have also carefully reviewed the issues you raise to final review.

Upon completion this review, it is the decision of this office to uphold the responses provided by staff at the institutional level. I find the issues raised for final review have been addressed by the Grievance Coordinator and the Superintendent, and their responses are reasonable and appropriate.

I concur with the responses already provided at the institution level. Accordingly, your appeal to final review must be denied.

- Sincerely,

Robert S. Bitner

Chief Hearing Examiner

RSB:ph

pc: Superintendent Morgan

#### 

ART 1

#### COMMONWEALTH OF PENNSYLVANIA **DEPARTMENT OF CORRECTIONS** P.O. BOX 598 CAMP HILL, PA. 17001-0598

**OFFICIAL INMATE GRIEVANCE** 

GRIEVANCE NO. 5m3-326-98

TO: GRIEVANCE COORDINATOR	INSTITUTION	DATE
Mr Burks-	SCIS	7-29-90
FROM: (Commitment Name & Number)	INMATE'S SIGNATURE	1
Lim Smith (T-216)	A was	m III
WORK ASSIGNMENT	QUARTERS ASSIGNMENT	
Lichan	II-A-39	•
<ol> <li>Refer to the immete bandbook Page 12 and DC-4044.</li> <li>State your grievance in Block A in a brief and understated.</li> <li>Next, you are required to list in Block B the specific actinclude the identity of staff members you have contact.</li> </ol>	indable manner. tions you have taken to reso	
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our grievance has been received and will be processed in accordance with D	C-ADM 804.	
Signature of Grievance Coordinator		7)9) 13 Date
		- 

# COMMONWEALTH OF PENNSYLVANIA Department of Corrections SCI-Smithfield Superintendent's Office 814-643-6520 October 29, 1998

SUBJECT:

**GRIEVANCE SMI-418-98** 

TO:

Kim Smith, CT2162

I Block

FROM:

James M. Morgan Superintendent

Additional time is needed to investigate your appeal of the above subject grievance. You will receive an answer to your appeal in the very near future.

Please be patient.

JMM/lgh

CC:

Ms. Burks

File

#### COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF CORRECTIONS P.O. BOX 598 CAMP HILL, PA. 17001-0598

OFFICIAL INMATE GRIEVANCE		<u>*</u>	GRIEVANCE NO.	Smi-419-43
TO: GRIEVANCE COORDINATOR	<del></del> -	INSTITUTION	·	DATE
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FROM: (Commitment Name & Number)		INMATE'S SIGNATI	JRE /	
Send Smith CT21/2	2	afferment of	In The	
WORK ASSIGNMENT		QUARTERS ASSIGN	VMENT	······································
Litaboa		I -B-	-42	
INSTRUCTIONS:		Section 1		~~
1. Refer to the inmate handbook Page 12 and	d DC ABM 8	04 for information	on the inmate gri	evance system.
2. State your grievance in Block A in a brief 3. Next, you are required to list in Block B the	and underst	moderne manipole		
include the identity of staff members you	have contact	ngins you nave tak ed	centro regolve unis i	usting Be znke 10/
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B. Actions taken and staff you have contacted before submitt		ce:		
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			· .	
Your grievance has been received and will be processed in ac	cordance with [	DC-ADM 804.		
JAMME 12 15 M	( Pan)		•	10/12/07
Signature of Grievance Coordinator		· · · · · · · · · · · · · · · · · · ·	<u>-</u>	Date

CANARY—File Copy

WHITE—Grievance Coordinator Copy

PINK—Action Return Copy

CONTROL OF THE PROPERTY OF THE

#### COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF CORRECTIONS 145 I N. MARKET STREET ELIZABETHTOWN, PA 17022

OFFICE OF THE CHIEF HEARING EXAMINER

December 15, 1998

Re: DC-ADM 804 - Final Review

Grievance No. SMI-0404-98

EL A - 1

Dear Mr. Smith:

SCI Smithfield

Kim Smith, CT-2162

This is to acknowledge receipt of your appeal to final review of the above numbered grievance.

In accordance with the provisions of DC-ADM 804, VI D, as amended effective November 1, 1997, I have reviewed the entire record of this grievance; including your initial grievance, the Grievance Officer's response, your appeal from initial review and the Superintendent's response. I have also carefully reviewed the issues you raise to final review.

Upon completion this review, it is the decision of this office to uphold the responses provided by staff at the institutional level. I find the issues raised for final review have been addressed by the Grievance Coordinator and the Superintendent, and their responses are reasonable and appropriate.

I concur with the responses already provided at the institution level. Accordingly, your appeal to final review must be denied.

Sincerely,

Robert S. Bitner

Chief Hearing Examiner

later Soll

RSB:ph

pc: Superintendent Morgan

COMMONWEALTH OF PENNSYLVANIA
Department of Corrections
SCI-Smithfield
Superintendent's Office
November 18, 1998

EL A - 7

SUBJECT: Attempted Appeal of Inmate Grievance #SMI-404-98

TO:

Kim Smith, CT-2162

I-Block

FROM:

ames M. Morgan

Superintendent

The following is in response to your attempted appeal dated October 28, 1998, received on November 3<sup>rd</sup>, of the grievance officer's response to you with reference to the above noted inmate grievance. After review of your original grievance and your attempted appeal, and the response provided by Mrs. Weaver, please be advised that your "appeal" is denied and rejected as noted below.

As per DC-ADM 804, VI. Procedures, C. Appeal from Initial Review, 2., you have five days from the date of receipt of the Initial Review decision to appeal. With an October 19, 1998 distribution of the Initial Review response, your appeal dated October 28<sup>th</sup> is beyond the time limit, and with receipt on November 3<sup>rd</sup>, it is certainly untimely and calls into question the accuracy of the date of your "appeal." Appeals are to be brief (VI. C. 3. and A. 4.) and four pages is hardly brief. Only inmates who are personally affected by an institution action (VI. A. 3.) are permitted to seek review of a grievance or appeal, and with a 2002 minimum you have not been denied parole due to a lack of programming which you are apparently attempting to erroneously project into the future.

JMM:ACB:sdw

cc: Deputies (2)
Mrs. Burks
DC-15

File

Opposed af Inmate Brisance #5m1-404-98 Cot: Programs Kim Smith CT2/62 I-B-42 slype J. DR. Mosgani. Div: Per your Oct. 28, 1992 rotice DL-15 file il was under the impression that you desied orderance #SMI-404-98 as lising untimely. nonitkeless on appeal was Sext to your affice, if you got it or not I do not know. Sken an appeal was part to Centeral Office, addiscord to CORC and what hight do you have to interest this appeal or hinder soff across to admin ictrative remedies. She Row, 3, 1998 min appeal was not addressed to you. It enas cert to core threw inthe office and you had societt. I gues you how side governort an educated person, and you Know the interception of an appeal directed to Centeral Office goes against

All othics, persey set down by the D.O.C. insessition to dany on report an open office. When how you become du ther Mes Chances on Buster septy and your dust of powers, in the interespettor and suling of an appeal directed to the CORC where it was selectered to such not your affect. Sin Aslowing that you lead and donied an appeal to CORC calls into your question your peoplessionalism. Since their is. so D.O. C. policy that supports the standing Lonnot question the provideral adulation sothand to until intellitational stoof places me, soo spauld sey musimum be an effectuating date for places next when lifere ansinement Her I would advise fourto forward the Now. 3, 1998 correspondence on to CORC

placed in Mail Row 1, 1998 and filled to CORC in a timely manner, your signed right of Oct, 28, 1998 I review as your denial of appeal of guissance # 5 ms 404-98 Do what right to you have to hinder mes ippeal to COR when you had algeraly ruled on this issue. may take. Sir this is also a request for extention of appeal right in light of these acts. Keptchilly Leson Sontille I handled toe unesperdance in question for the superstood it to be and "appeal" to toe superitorlet coso, suit per e are votre priests

or your want would be not for

### DOC NUMBER: C HOUSING LOCATION: RHU-A-107-1 (CELL and BUNK) NATURE OF REQUEST: I wish to cancel my basic cable service. I wish to cancel my premium cable service. (HBO) I wish to cancel both cable services. (Basic and HBO) I have changed cells/bunk from to \_\_\_. (Make sure to include your bunk assignment [T for top, B for bottom]). I wish to add the premium cable service. (HBO) (\$7.00 connection fee to add the premium service.) I wish to add converter box. (\$2.00 per month.) I wish to cancel my converter box. Inmate's Signature

RHU

[All forms are to be forwarded to Service Electric Cablevision, Inc. via the inmate request slip box.]

(chaform)

Block Off/cer Signature

NAME: Lond Amitte DOC NUMBER: CT0160
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I wish to cancel both cable services. (Basic and HBO)
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I wish to add the premium cable service. (HBO) (\$7.00 connection fee to add the premium service.)
I wish to add converter box. (\$2.00 per month.)
I wish to cancel my converter box.
Inmate's Signature  Date
Block Officer Signature  Date
[All forms are to be forwarded to Service Electric Cablevision, Inc. via the inmate request slip box.]
(chaform)

Form DC-135A	Commonwealth of Pennsylvania
INMATE'S REQUEST TO STAFF MEMBER	Department of Corrections
INTERIOR OF TO STAIT MEMBER	INSTRUCTIONS
	Complete items number 1-8. If you follow instructions in
	preparing your request, it can be responded to more
4 T (NI T-10 COSC)	promptly and intelligently.
1. To: (Name and Title of Officer)	2. Date: 5-64-01
3. By: (Print Inmate Name and Number)	4. Counselor's Name
Kim Smith CTA163	Die Man M
V. A.	5. Unit Manager's Name
Lim Growth.	m. Lneth
Inmate Signature	
6. Work Assignment	7. Housing Assignment
$\mathcal{U}(\mathcal{A})$	2HU-A-107
8. Subject: State your request completely but briefly. Gi	
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To DC-14 CAR only □	To DC-14 CAR and DC-15 IRS □
Staff Member Name /	Date
Print	Sign Date

Case 1:01-cv-00817-WWC Document 147-3 Filed 06/16/2003 Page 32 of 48



### COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF CORRECTIONS

INMATE'S REQUEST TO STAFF MEMBER AUG 2 3 1939

INSTRUCTIONS

	·	nber 1-7. If you follow instructions in preparing be disposed of more promptly and intelligently.
1. TO: (NAME AND TITLE OF OFFICER)	Maxon	2. DATE 2. 109
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☐ TO DC-14 CAR ONLY	T C	O DC-14 CAR AND DC-15 IRS
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PAGE 1

INMATE ACCOUNTS SYSTEM
MONTHLY ACCOUNT STATEMENT

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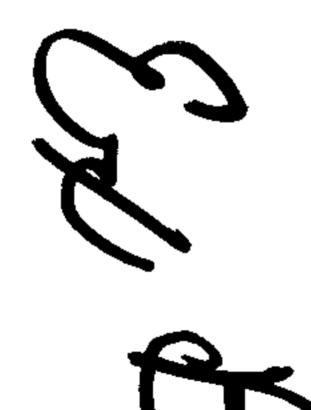
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CT2162	SMITH

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KIM	

Filed 06/16/2003 Page 34 of 48

OLD BALANCE .78

BATCH #	DATE MO DY YEAR		TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	BALANCE AFTER TRANSACTION
9907	07-08-1999	34	RADIO/TV BASIC CABLE	-9.90	-9.12
7550	07-09-1999	10	MAINTENANCE PAYROLL PAY PERIOD ENDING 7/3/99	21.60	12.48
	nrw P	AT.AN	CE AS OF THIS STATEMENT	>	12.48



DC-804 Part 2

#### COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF CORRECTIONS P.O. BOX 598 CAMP HILL, PA 17001

**OFFICIAL INMATE GRIEVANCE** 

**INITIAL REVIEW RESPONSE** 

NO.

**GRIEVANCE** 

0342-01

TO: Kim Smith, CT-2162	FACILITY SCI-Coal Township	HOUSING	GRIEVANCE
		H-106	4-25-01

The following is a summary of my findings regarding your grievance:

Mr. Smith,

After careful review of your medical chart and after speaking with Dr. McGlaughlin and the nurses you have named here this morning, (4-30-01), please allow me to share the following:

On 4-17-01, Dr. Adamson spoke with you at length regarding your diabetes and you were satisfied with this discussion.

Today, 4-30-01, Dr. McGlaughlin saw you in RHU. He has started you on another medication. You will have fasting Accu check in one week.

Mr. Smith, I can only tell you that the Medical Department Staff here at SCI-Coal Township, have no intention of mistreating anyone. You are being treated appropriately and we will continue to take care of your medical needs.

WJ\$/mp

CC: Kandis Dascani, Superintendent's Assistant Inmate Records, DC-15 Unit Manager File

Print Name and Title of Grievance Officer

Wilma J. Sewell

Health Care Administrator

SIGNATURE OF GRIEVANCE OFFICER

DATE

### DATE

#

# COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF CORRECTIONS 2520 LISBURN ROAD, P.O. BOX 598 CAMP HILL, PA 17001-0598

THE SECRETARY'S OFFICE OF INMATE GRIEVANCES AND APPEALS

March 31, 2003

Kim Smith, CT-2162 SCI Coal Township

Re:

DC-ADM 804 – Final Review Grievance No. 45975

Dear Mr. Smith:

This is to acknowledge receipt of your appeal to final review of the above numbered grievance.

In accordance with the provisions of DC-ADM 804, effective May 1, 2002, I have reviewed the entire record of this grievance; including your initial grievance, the grievance officer's response, your appeal from initial review and the superintendent's response. I have also carefully reviewed the issues you raise to final review.

Upon completion of this review, it is the decision of this office to uphold the responses provided by staff at the institutional level. After review of your complaints and all enclosed documentation, I agree with the grievance officer and Superintendent Gillis's findings. Mr. Voeckler's response was self-explanatory. The mail you wanted sent exceeded the \$10.00 limit. It was your request to the counselor that was used to determine which pieces of mail were sent.

The responses provided at the institutional level are appropriate and in accordance with Department of Corrections policies and procedures. Accordingly, your appeal to final review must be denied.

Sincerely,

Thomas L. Varnes

Chief Grievance Coordinator

TLJ:kk

CC:

Superintendent Gillis Grievance Office Central File

DC-135A	
79	COMMONWEALTH OF PENNSYLVANIA
31	DEPARTMENT OF CORRECTIONS
INMATE'S REQUEST TO STAFF MEMBER	INSTRUCTIONS
	Complete Items Number 1-7. If you follow instructions in preparing
	your request, it can be disposed of more promptly and intelligently.
1. TO: (NAME AND TITLE OF OFFICER)	2. DATE
3. BY: (INSTITUTIONAL NAME AND NUMBER)	4. COUNSELOR'S NAME
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Case 1:01-cv-00817-WWC \*\*\*Document-

DC-135A

## INMATE'S REQUEST TO STAFF MEMBER

# COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF CORRECTIONS

### INSTRUCTIONS

Complete Items Number 1-7. If you follow instructions in preparing your request, it can be disposed of more promptly and intelligently.

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DC-135A

### INMATE'S REQUEST TO STAFF MEMBER

## COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF CORRECTIONS

#### INSTRUCTIONS

Complete Items Number 1-7. If you follow instructions in preparing your request, it can be disposed of more promptly and intelligently.

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3. BY: (INSTITUTIONAL NAME AND NUMBER)	4. COUNSEL	OR'S NAME
5. WORK ASSIGNMENT	6. QUARTERS ASSIGNMENT	
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□ TO DC-14 CAR ONLY	□ TO DC-14 CAR AN	ID DC-15 IRS
STAFF MEMBER		DATE/26/9

Form DC-135A	Commonwealth of Pennsylvania	
· •	Department of Corrections	
INMATE'S REQUEST TO STAFF MEMBER		
	INSTRUCTIONS  Complete items number 1-8. If you follow instructions in	
	preparing your request, it can be responded to more	
	promptly and intelligently.	
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3. By: (Print Inmate Name and Number)	4. Counselor's Name	
	11(c) 1/10-0ls	
Less Smith	5. Unit Manager's Name	
Inmate Signature	Me Shuth	
6. Work Assignment	7. Housing Assignment	
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Case 1:01-cv-00817-WWC Document 147-3 Filed 06/16/2003 Page 40 of 48

Form DC-135A	V. V.	Commonwealth of Pennsylvania
INMATE'S REQUEST TO STAFF	: MEMBED: 1	Department of Corrections
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	DUCHELLA	preparing your request, it can be responded to more
4 To (None of Title of Office)		promptly and intelligently.
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3. By: (Print Inmate Name and Muster)		4. Counselor's Name
Rim Smith CT 2160		Don't Don't all a
15/	<del></del> -	5. Unit Manager's Name
Lun Amel	:	, , , ,
Inmate Signature		me Smith
6. Work Assignment		7. Housing Assignment
WX.	- TREE.	
8. Subject: State your request complete		
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9. Response: (This Section for Staff Res	sponse Only)	
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To DC-14 CAR only		To DC-14 CAR and DC-15 IRS □
Staff Member Name William Voeckler,	Bus.Mgr.	Della Vockler Date 6/11/01
Print		Sign

Form DC-135A	Commonwoolth of Donneylyonia	
50 100/1	Commonwealth of Pennsylvania	
INMATE'S REQUEST TO STAFF MEMBER	Department of Corrections	
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	INSTRUCTIONS  Complete items number 1.9. If you follow instructions in	
	Complete items number 1-8. If you follow instructions in	
	preparing your request, it can be responded to more promptly and intelligently.	
To: (Name and Title of Officer)	2. Date: ^	
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3. By: (Print Inmate Name and Number)	4. Counselor's Name	
Kimsmith CT2162	MU Dunn	
Lim Smith	5. Unit Manager's Name	
†	mo Smith	
Inmate Signature	· · · · · · · · · · · · · · · · · · ·	
6. Work Assignment	7. Housing Assignment	
W/A	0-2-54	
8. Subject: State your request completely but briefly. G	ive details.	
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9. Response: (This Section for Staff Response Only)		
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Concerns Since	That Wept hands Late	
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To DC-14 CAR only	To DC-14 CAR and DC-15 IRS □	
· · · · · · · · · · · · · · · · · · ·	3	
Staff Member Name /	Date	
Print	Sign	

Case 1:01-cv-00817-WWC Document 147-3

Form DC-135A SOLUTION STATE MEMBER	Commonwealth of Pennsylvania  Department of Corrections
SECURITY SERVICES	INSTRUCTIONS Complete items number 1-8. If you follow instructions in preparing your request, it can be responded to more
1. To: (Name and Title of Officer)	2. Date: 5-(-()
3. By: (Print Inmate Name and Number)	4. Counselor's Name  My Auron
Vem Smith	5. Unit Manager's Name
6. Work Assignment	7. Housing Assignment
8. Subject: State your request completely but briefly. G	
for I have addressed this to a form failed to experience the some they still have and this issue if have and this issue of have	we failed to represent requests
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9. Response: (This Section for Staff Response Only)	
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TO DC-14 CAR only Cc: Mr. Smith	To DC-14 CAR and DC-15 IRS   MS. Kerstetter
Staff Member Name D.A. VARANO / Staff Member Name	DSFM File D-A-Vacano Date 5-10-01 Sign

Form DC-135A	
	Commonwealth of Pennsylvania  Department of Corrections
INMATE'S REQUEST TO STAFF MEMBER	
	INSTRUCTIONS
	Complete items number 1-8. If you follow instructions in preparing your request, it can be responded to more
	promptly and intelligently.
1. To: (Name and Title of Officer)	2. Date:
poures Office	
3. By: (Print Inmate Name and Number)	4. Counselor's Name
	1 Dr. Duna
Lin Smith	5. Unit Manager's Name
Inmate Signature	Prin Whith
6. Work Assignment	7. Housing Assignment
U/:t	RKU-H-106
8. Subject: State your request completely but briefly	/. Give details.
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9. Response: (Inis Section for Staff Response Only)	
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11	- Jan Annaga A Jam
Carrelling most Cablo	
To DC-14 CAR only □	To DC-14 CAR and DC-15 IRS  .
Staff Member Name	May 1
Print	Sign Date 4-30-0/_

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Form DC-135A	Commonwealth of Pennsylvania
INMATE'S REQUEST TO STAFF MEMBER	Department of Corrections
	INSTRUCTIONS
	Complete items number 1-8. If you follow instructions in
	preparing your request, it can be responded to more
	promptly and intelligently.
1. To: (Name and Title of Officer)	2. Date: 5-01-01
Business Office	
3. By: (Print Inmate Name and Number)	4. Counselor's Name
Kim Smith CT216Q	my Dusin
W. Marith	5. Unit Manager's Name
NAC JOST CONT.	mr Smith
6 Work Assignment	7. Housing Assignment
6. Work Assignment (1/A	^ _
	PHU-A-106
8. Subject: State your request completely but briefly. G	
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9. Response: (This Section for Staff Response Only)	
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To DC-14 CAR only □	To DC-14 CAR and DC-15 IRS □
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Staff Member Name Print	Sign Date 5-4-0/
1 13116	Olgi I

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Revised July 2000

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Form DC-135A	Commonwealth of Pennsylvania
INMATE'S REQUEST TO STAFF MEMBER	Department of Corrections
INMATE 3 REGUEST TO STAFF WEIGHER	INICTIONS
	INSTRUCTIONS Complete items number 1-8. If you follow instructions in
	preparing your request, it can be responded to more
	promptly and intelligently.
1. To: (Name and Title of Officer)	2. Date:
m Johnson	5-2-01
3. By, (Print Inmate Name and Number)	4. Counselor's Name
Kim Smith CTalea	ms Lung
Line Smith	5. Unit Manager's Name
Inmate Signature	Mr Ameth
6. Work Assignment	7. Housing Assignment
CV/H	MHU-A-107
8. Subject: State your request completely but briefly. G	
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9. Response: (This Section for Staff Response Only)	
Mr. Smill	
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	sulmed a carel John.
To DC-14 CAR only □	To DC-14 CAR and DC-15 IRS
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Staff Member Name /	2000 Date 5-3-01

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Form DC-135A SG 0.5 1.7.1.3.1.3.	Commonwealth of Pennsylvania
	Department of Corrections
INMATE'S REQUEST TO STAFF MEMBER	
	INSTRUCTIONS
	Complete items number 1-8. If you follow instructions in
	preparing your request, it can be responded to more promptly and intelligently.
1. To: (Name and Title of Officer)	2. Date:
Dr Millaughtun	5-12-01
3. By: (Print Inmate Name and Number)	4. Counselor's Name
Alm Smith CT3162	Dr. Divini
V . Maria	5. Unit Manager's Name
Zisk Sprit	h h
Inmate Signature	Mrs. Greek
6. Work Assignment	7. Housing Assignment
MH	9#U-H-107
8. Subject: State your request completely but briefly. Gi	ve details.
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9. Response: (This Section for Staff Response Only)	
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- signed up you work to	rUL,
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10 DC-14 CAR only	To DC-14 CAR and DC-15 IRS   ()
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$T_{i}$	• • • • • • • • • • • • • • • • • • •
Staff Member Name \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	Judy-Rodichok Date 5-18-01

DC-135A

### INMATE'S REQUEST TO STAFF MEMBER

## COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF CORRECTIONS

#### INSTRUCTIONS

Complete Items Number 1-7. If you follow instructions in preparing your request, it can be disposed of more promptly and intelligently.

1. TO: (NAME AND TITLE OF OFFICER)	2. DATE
3. BY: (INSTITUTIONAL NAME AND NUMBER)	4. COUNSELOR'S NAME
Len South OTO	
5. WORK ASSIGNMENT	6. QUARTERS ASSIGNMENT
gullen,	F-43-39
7. SUBJECT: STATE COMPLETELY BUT BRIEFLY THE PROBLEM ON WHI	
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8. DISPOSITION: (DO NOT WRITE IN THIS SPACE)  OUTHER DO SEY REGISTED NOT SEED OF SEPTEMBERS TO SEPTE	did to
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